



Stadt Kleve • Postfach 19 55 • 47517 Kleve

To the legal guardians of the child

«Vorname» «Name»
«Straße» «Hausnr»
«PLZ» «Stadt»

Department 40 – Schools, Culture and Sport

Building: City Hall, Minoritenplatz 1
Information: Ms Labbé
Room: 2.27a
E-mail: ina.labbe@kleve.de
Tel.: +49 0 28 21 / 84 - 232
Fax: +49 0 28 21 / 84 - 513
Your ref.:
Your message:
My ref.: 40.1
Date: 29/08/2024

Enrolment for the school year 2025/2026

Dear parents,

Pupil ID: «ID»

Your child «**Vorname**», born on «Geburtstag», is officially obliged to attend school as from 01.08.2025.

You have the option of registering your child at a primary school of your choice. Please remember that you are entitled to a place at the nearest primary school, provided there is sufficient capacity. You will find the addresses of the municipal primary schools on the back of this letter. Please arrange appointments in advance with the secretary's offices. These can be reached from Mon.– Fri. from 8am – 12 noon.

For registration please bring with you:

- **Your child**
- Your child's **birth certificate**
- **Vaccination card** (proof of measles vaccination)
- **This letter with the pupil ID**
- **A photo of your child**
- **The completed registration forms of the respective school**

Please refer to the respective school's homepage for additional important information on enrolment at your chosen primary school.

In addition, the following must be noted:

- You can only register your child at **one** school.
- Primary schools are divided into two types, the Catholic primary school and the community primary school. A Catholic school is particularly aimed at those families who belong to the Roman Catholic faith or who expressly wish their children to be educated as Catholics. Children who belong to the Roman Catholic faith will therefore be given priority in the admission process. At a community primary school, children are taught and educated together regardless of their religion. You are entitled to attend the primary school of the type of school you want (Catholic or community primary school) that is closest to your place of residence. As capacity is limited at some primary schools, the school management decides on admission within the framework of the legal provisions.
- Registration is initially subject to reservation. You will receive a separate notification about the actual admission.
- Travel costs are covered if the distance to the nearest school is more than two kilometres, within the framework of the "Schokoticket" (ticket for local public transport). Your own contribution to this amounts to seven euros.
- If you do not wish to register your child at the school closest to your home, **you** are responsible for transporting your child to school. (Bike, car, bus).

Other important information can be found here: www.kleve.de/stadt-kleve/bildung/schulen/grundschulen.

With kind regards,
By order of
signed Schoofs

Bank accounts:

Sparkasse Rhein-Maas
IBAN: DE56 3245 0000 0000 1042 99
BIC: WELADED1KLE
Volksbank Kleverland
IBAN: DE42 3246 0422 1000 0860 17
BIC: GENODED1KLL

Office hours:

Mo - Fr 08.30 Uhr - 12.30 Uhr
Mo + Mi 14.00 Uhr - 17.00 Uhr
Do 14.00 Uhr - 16.00 Uhr

Contact:

Telephone switchboard: +49 0 28 21 84 - 0
Email: stadt-kleve@kleve.de
Internet: www.kleve.de

Registration for school beginners 2025

On 01.08.2025, all children **born between 01.10.2018 and 30.09.2019** will be subject to compulsory school attendance on the basis of the School Act for the State of North Rhine-Westphalia (SchulG NRW of 15.02.2005, last amended by the Act of 23.02.2022) (Section 35 para. 1 SchulG). Children born on or after 01.10.2019 may be admitted to the school at the beginning of the school year upon application by their parents or legal guardians, if they have the ability required to attend the school. (Section 35 para. 2 SchulG NRW). Applications for early enrolment can be made to the school administration during the registration period.

Children who have been deferred from school attendance must be re-registered. School-age children who cannot yet attend primary school due to illness or other reasons must also be registered.

A decision on a possible deferral or on enrolment in a special school is made after the school medical examination (Section 35 para. 3 SchulG NRW). Parents will be informed of the dates for the school medical examination by the respective school management.

Your child's birth certificate must be presented at the time of registration.

Parents and guardians are requested to take their children who will be obliged to attend school with them to register at one of the following primary schools:

School

Registration days by telephone appointment

Municipal community primary school

Montessorischule Kleve

Spyckstraße 24

Tel.: 02821-711440

Homepage www.montessorischule-kleve.eu

Email: sekretariat@montessorischule-kleve.eu

Mon.

07.10.2024

Tue.

08.10.2024

Wed.

09.10.2024

Thurs.

10.10.2024

Catholic primary school

Willibrordschule Kellen

Overbergstraße 1

Tel.: 02821-9689

Homepage www.willibrordschule-kleve.de

Email: sekretariat@willibrordschule.nrw.schule

Wed.

02.10.2024

Tue.

08.10.2024

Wed.

09.10.2024

Catholic primary school

Johanna- Sebus Rindern

Hohe Straße 116

Tel.: 02821-3512

Homepage www.gs-rindern.de

Email: sebus.gs.rindern@kleve.de

Tue.

01.10.2024

Wed.

09.10.2024

Municipal community primary school

An den Linden

Lindenallee 54

Tel.: 02821-806150

Homepage www.ggs-an-den-linden-kleve.de

Email: sekretariat@ggs-adl-kleve.nrw.schule

Tue.

08.10.2024

Wed.

09.10.2024

Catholic primary school

Marienschule Materborn

Königsallee 169

Tel.: 02821-24493

Homepage www.marienschule-kleve.de

Email: 108959@schule.nrw.de

Mon.

07.10.2024

Municipal Gemeinschaftsgrundschule

Karl-Leisner-Schule

Klombekstraße 79

Tel.: 02821-40727

Homepage www.karl-leisner-schule.de

E-mail: 108923@schule.nrw.de

Tue.

08.10.2024

Wed.

09.10.2024

Catholic primary school

St. Michael Reichswalde

Mönnekenwald 1a

Tel.: 02821-49544

Homepage www.grundschule-reichswalde.de

Email: sekretariat@grundschule-reichswalde.de

Mon.

07.10.2024

Tue.

08.10.2024

Wed.

09.10.2024

Thurs.

10.10.2024